



Procedure and Conditions Using a VMAA State Flying Field

VMAA State Flying Fields are available for use by Clubs / SIGs/Associations wanting to host special events. The location of the current State Fields in Victoria are:

1. Darraweit Guim (Host, Northern Flying Group. NFG);
2. Echuca (Host, Moama Model Aero Club. MMAC);
3. Bairnsdale (Host, Bairnsdale & District Model Aero Club. B&DMAC)
4. Mount Wallace (Host, Bacchus Marsh Model Aircraft Association. BMMAA)

Application Process

If you wish to apply for use of a State Field above, you need to contact the Host Club of the State Flying Field advising them of the following:

- Club/SIG/Association Name making the booking;
- Contact Name, (including email address and telephone number);
- Preferred date(s) of the event (the dates you require exclusive use of the field);
- Details of the event (State Championships, Scale, Fun-fly etc.) and the model types to be flown (e.g. Heli, Scale, Aerobatics, Racing);
- Expected number of people attending; and
- Overnight stay requirements.

Applications **must be made at least 60 days prior to the planned date**. Do not advertise your event until the booking is confirmed by the host Club. The Application Form will go to the host Club via email on submission of the form and automatically CC the VMAA. You can also post the application via surface mail. This is so the VMAA has been notified and the application minuted by the VMAA Secretary.

The VMAA Secretary will table the request at the next VMAA meeting so it can be recorded. It is up to the requesting Club/SIG/Association to meet all requirements and the host Club to accept the request.

Facilities

Most State Flying Fields have canteen or kitchen facilities, PA systems, toilets and power. Please liaise with the Host Club to determine what is available. Approximate numbers of pilots/spectators attending should be provided.

The Club/SIG/Association running the event (i.e. NOT the Host Club) is responsible for:

- Applying for any Display Permit that may be required;
- Setting up the field to suit your event;
- Special equipment and administration such as timers, scoring systems etc.;
- Spectator/safety fencing if required;
- Hiring of additional equipment required for the event;
- Understanding any field/safety restrictions, including height limits.
- Contest Director and ensuring all participants comply

- Reporting any incident or accident to the Host Club, VMAA and MAAA by submitting appropriate documentation;
- Keeping the field tidy and rubbish-free during the event

The Host Club will be responsible for:

- Unlocking the field at the start of the day and lock up at the end of the day;
- Operation and management of any canteen facilities required;
- Advising the VMAA of any issues associated with the event.

If a display permit is requested and approved, the VMAA Secretary will confirm via email to both the host Club and applicant.

Any changes to the above procedures, all interested parties will be notified.
Further information can be obtained by contacting the VMAA Secretary via mobile or email.

VMAA Secretary
Mobile: 0418 878 168
secretary@vmaa.com.au